American Postal Workers Union, AFL-CIO

STEP 2 GRIEVANCE APPEAL FORM

1 DISCIPLINE (NATURE OF) OR CONTRACT (ISSUE)	CRAFT	DATE	LOCAL GRIEVANCE #	USPS GRIEVANCE #
2 TO USPS STEP 2 DESIGNEE (NAME & TITLE)	INSTALLATION, SEC. CEN.,BMC		PHONE	
3 FROM: LOCAL UNION (NAME OF)	ADDRESS	CITY	STATE	ZIP
4 STEP 2 AUTHORIZED UNION REP. (NAME & TITLE)	AREA CODE PHONE (OFFICE)		AREA CODE PHONE (OTHER)	
5 LOCAL UNION PRESIDENT	AREA CODE PHONE (OFFICE)		AREA CODE PHONE (OTHER)	

WHERE -WHEN — STEP 1 MEETING & DECISION — MET WITH

6 UNIT, SEC. BR. STA. OFFICE	DATE & TIME	USPS REP. & TITLE	GRIEVANT AND/OR STEWARD

7 STEP 1 DECISION BY (NAME 8 TITLE)	DATE & TIME	INITIALS	INITIALING ONLY VERIFIES DATE OF DECISION

8 GRIEVANT, PERSON OR UNION (LAST NAME FIRST)	ADDRESS	CITY STATE	PHONE

9 SOCIAL SECURITY NUMBER	SERVICE SENIORITY, CRAFT	FTR - PTR - PTF - TE ☐ ☐ ☐ ☐	LEVEL	STEP	DUTY HRS.	OFF DAYS SA, SU. M, T, W, T, F	
10 JOB #	PAY LOCATION	UNIT SEC. BR. STA. OFC.	WORK LOCATION, CITY&ZIP CODE	LIFETIME SECURITY YES ☐ NO ☐		YES ☐	VETERAN NO ☐

11 **Pursuant** to **Article 15** of the **National** Agreement we hereby appeal to **Step** 2 the **followlng** Grievance alleging **a Violation** of (but not **limited** to) the followlng: NATIONAL, (Ah Sec.)

LOCAL MEMO (ART. SEC.) OTHER MANUALS, POLICIES, L/M MINUTES, ETC.

12 **DETAILED STATEMENT OF FACTS, CONTENTIONS OF THE GRIEVANT:**

List of attached papers as identified:

13 **CORRECTIVE ACTION REQUESTED**

SIGNATURE 8 TITLE OF AUTHORIZED UNION REP.